

## ERVING SCHOOL COMMITTEE

**TUESDAY, June 8, 2021 Remote Meeting - Google Hangouts Meet 7:00 p.m.**  
Public can Join: <https://meet.google.com/edc-dwwa-zsi> or by phone: 1 513-855-2244  
PIN: 346 691 466#

### THIS MEETING WAS RECORDED

#### Final Minutes

**Present: Present:** Erik Semb, Chair; Jennifer Eichorn, Katie Mclaughlin, David Chagnon, Katelyn Mailloux, Members; Bruce Turner, Director of Finance and Operations; Jenifer Culkeen, Superintendent of Schools; Lisa Canditio, EES Principal; Brittanie Mimitz, Minute Taker; Mackenzie Bailey, Tracey Saharseski, EES Staff.

**A. Call Meeting to Order-** The meeting was called to order at 7:02p.m. by Erik.

**B. Pledge of Allegiance-** The Pledge of Allegiance was recited by all.

**C. Public Hearings**

**D. Approval of Minutes from:**

· May 18, 2021\*

· May 26, 2021\*

A motion was made by David to approve the minutes from May 18, 2021 and May 26, 2021, The motion was seconded by Jenn. AIF.

**E. Warrants –**

<b>Payroll</b>		
#125	6/10/2021	\$104,211.23
<b>Vendor</b>		
#1117	5/17/2021	\$6,500.00
#1118	6/1/2021	\$292,211.14
#1046	5/17/2021	\$1,563.20
#1047	5/17/2021	\$7,660.65
#1048	6/1/2021	\$1,874.08
#1049	6/1/2021	\$45,037.83

**F. Report of the Gill-Montague Representative-** No report available.

**G. Collaborative for Educational Services Report -** Katie will reach out to the Collaborative to see when she can begin participating.

**H. Regionalization Update-** None

**K. Director of Finance and Operations Report\*** - Bruce is looking into the roof. There will be no solar at this time. The same company as last year (Capital Carpet & Flooring Specialists, Inc.) had the lowest bid on Phase 2 and 3 of the Carpet Project. Lisa and Bruce stated they both had positive experiences with them during Phase 1.

- A motion was made by Erik to accept the bid for \$96,692.00 from Capital Carpet & Flooring Specialists, Inc. to complete Phase 2 & 3 of the Erving Elementary School Carpet replacement project. The motion was seconded by David. AIF.

· **End of Year Transfers-** None

**L. Principal's Report-**

<b>EES Enrollment-</b>	
<b>Pre-k 3 year olds (½ day)</b>	
<b>Pre-k 4 year olds</b>	<b>10</b>
<b>Kindergarten</b>	<b>20</b>
<b>First Grade</b>	<b>15</b>
<b>Second Grade</b>	<b>17</b>
<b>Third Grade</b>	<b>15</b>
<b>Fourth Grade</b>	<b>12</b>
<b>Fifth Grade</b>	<b>13</b>
<b>Sixth Grade (2 classes)</b>	<b>21</b>

It has been very hot the last couple weeks of school. EES was fortunate enough to continue with full day learning unlike surrounding schools. Gail has been following all guidelines to keep the students and staff safe. Field Day did have to be postponed due to the heat. The staff vs. Student kickball game is on for this Friday. Mary Glabach and Carol Ortlip will be retiring at the end of this school year. Although Carol will be back for 14 days in the Fall. The Commissioner has said that school operations will go back to normal next year. It is still unknown if masks will be mandatory for students and staff. Everyone will be able to start fresh in their classrooms. Gary and Erik will be very busy this summer helping with all the summer projects. Extended school year services will take place at the school in July. There will be no Summer Park Program this year. There will be meals available through Gill-Montague. The phone system will be updated beginning June 20th and the Carpet installation will begin in July.

**M. Budget and Personnel Committee Report**

· Next Meeting Date – October 2021

**N. Union #28 Committee Report**

· Next Meeting Date – September 2021

**O. Old Business-** None

**P. New Business-**

· **P.I.E.E. Report-** The members of P.I.E.E. have been working hard closing up the year. Teacher appreciation week may have looked a bit different due to COVID but it was still a big success. They just finished a Pie sale in conjunction with Black Cow Burger. Chris Thurston has been working very hard on setting up a paypal account for future fundraisers. It should streamline the fundraising process. They also provided Freeze pops for Field Day.

· **Enrollment Requests-** There is currently no space available.

· **Disposal of Surplus Equipment\*** – A motion was made by Erik to dispose of any

surplus or damaged equipment at EES. The motion was seconded by Katie. AIF.

Erik asked if there are any old laptops available for the School Committee to use? Lisa and Jen will look into it with Brian, Jenn, and Tom.

· **EEA Unit B Settlement Agreement – Discussion and Possible Vote**

- **Executive Session-** A motion was made by Erik to move to an Executive Session to return to the general session in 5 minutes. The motion was seconded by Jenn. AIF.

Roll call out- E. Semb, D. Chagnon, C. McLaughlin, J. Eichorn

The committee returned to the General Session. Erik stated that they are waiting on the final paperwork. Once it is obtained an Emergency Meeting will be called within 48 hours.

**Q. Policy Review and Update**

**Policy Review and Update**

- **Vote to Waive School Committee Policy: BGB Policy Adoption for the purpose of Editing Policy EBCFA – Face Coverings in one vote – Discussion and possible vote:** The School Committee did not vote and decided to continue with the current policies.

· **Edit and Final Vote on:**

- **EBCFA – Face Coverings\*** No Vote

**First Reading on:**

- CH – Policy Implementation\*
- CHCA – Approval of Handbooks and Directives\* (review)
- CHD – Administration in Policy Absence\*
- DA – Fiscal Management Goals\*
- DB – Annual Budget\*

**R. Future Business**

· **Next School Committee Meeting Date: Tuesday September 21, 2021 - 7:00 p.m.** ·  
Erving Policy Committee – **Tuesday, September 21, 2021 – 6:30 p.m.**

**S. Adjournment-** A motion was made by Jenn and seconded by David to adjourn the meeting at 8:13p.m. AIF.

\* Enclosure

**Respectfully submitted,**  
Brittanie Mimitz  
Minute Taker